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TechConnect

# Preparing for TechConnect's New Zoom Storage Policy

May 8, 2025 | 12:00 PM – 1:00 PM

Evic Oropilla & Donna Gustafson

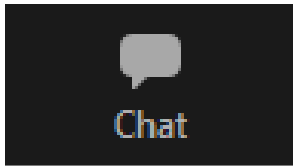


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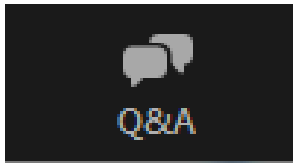
TechConnect

*TechConnect (TechConnect Cloud, TechConnect Zoom, Tech Connect Online Teaching Conference) services are grant-funded by the California Community Colleges Chancellor's Office | Hosted at Palomar College*

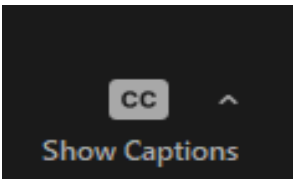
# Housekeeping



Click “Chat” to read chat messages from the presenter.



Click “Q&A” to submit a question.  
We will answer at the end of the presentation.



Click “Show Captions” to read automated captions.

# What is TechConnect?

**TechConnect** is a California Community Colleges Chancellor's Office grant-funded project that provides multiple technology services to the students, administrators, faculties, and staffs of all colleges in the system. Its products and services are specifically designed to:

- Enhance the quality of learning materials.
- Promote faculty-student engagement.
- Streamline learning collaboration.
- Promote consistency in the use of online learning technologies throughout the CCC system.

# TechConnect Services

## TechConnect Zoom

## TechConnect Cloud / 3C Media Solutions



e- Conferencing Services	Video Services	Online Teaching Conference
Online meeting collaboration	Securely store your media in one place	Annual premier event for CCC faculty, staff and administrators
Web and video conferencing	Share your media to any audience	3 days of learning and sharing best practices for teaching in the classroom and online
Virtual office hours management	Viewable on any device, with no ads	Over 70 sessions, offering 10 hands-on pre-conference workshops
Auto-generated captioning for all meetings	Add media interactivity	Serves nearly 1000 attendees
Instant sharing	Closed captioning available	Over 40 sponsors and exhibitors
Integrates with Canvas	Live event coverage, video production & editing	
	Integrates with Canvas	



# Agenda

- TechConnect's New Zoom Storage Policy
- Current Recording Storage State of Affairs
- Zoom Recording Storage Status Overview
- Storage Options and Recording Management
- Q&A with Open Discussion

# TechConnect's New Zoom Storage Policy

Following our recent memo on the Zoom Recording Storage Policy, we recognize there may be questions about upcoming deletion dates and which recordings will be affected.

In this webinar we will go over a visual timeline and detailed explanation of scheduled deletion dates, including the types of recordings impacted. Please note, each district is responsible for managing deletions in line with this timeline and its local policies. CCC TechConnect will conduct an annual deletion per this schedule to ensure non-compliant accounts are addressed. Districts will retain the latest 12 months of recordings untouched.

- [California Community Colleges Chancellor Office Memorandum: Implementation of Zoom Recordings and Transcripts Retention Policy](#)
- [Zoom Recordings and Transcripts Retention Policy](#)

# Current Recording Storage State of Affairs

The new system-wide Zoom storage policy is set for full compliance by October 2025. This change will bring about concerns and questions regarding the requirements and options, and how to comply.

Current status:

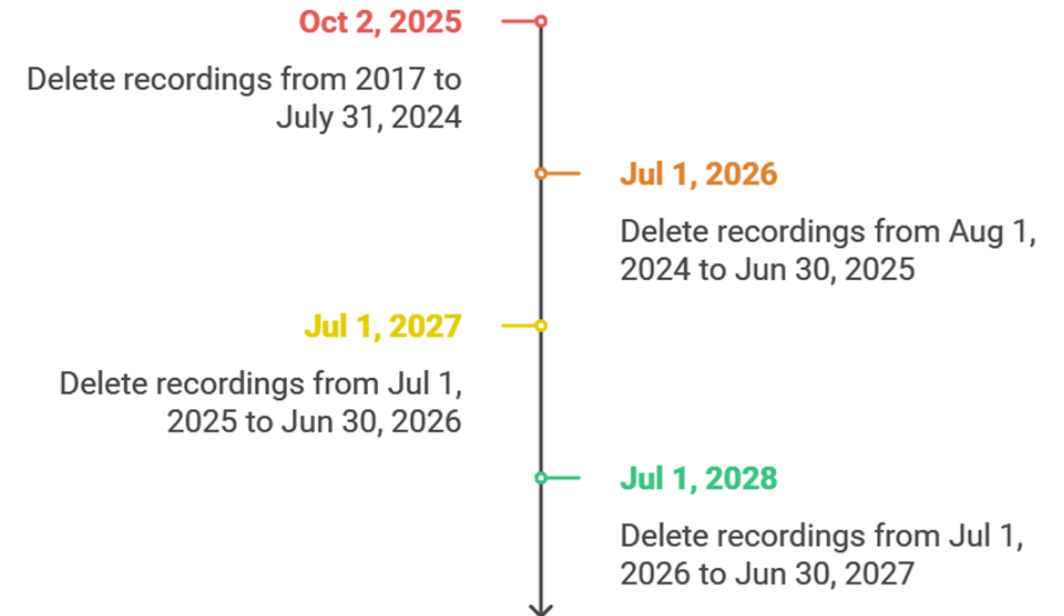
- 17 sub-accounts are over their allotted space.
- 14 sub-accounts do not have a defined limit but are higher than what is expected.
- 13 sub-accounts have implemented a Zoom retention policy.
- The remaining subaccounts are under the allocated storage space.

# Zoom Recording Deletion Schedule

## Deletion Schedule:

- **October 2, 2025:**  
Recordings from 2017 through July 31, 2024, will be deleted.
- **July 1, 2026:**  
Recordings from August 1, 2024, through June 30, 2025, will be deleted.
- **July 1, 2027:**  
Recordings from July 1, 2025, through June 30, 2026, will be deleted.
- **July 1, 2028:**  
Recordings from July 1, 2026, through June 30, 2027, will be deleted.
- **(and so on)**

## Zoom Recordings Deletion Schedule






# Recording Settings & Files











- Recording options create individual files.
- Adds to storage capacity.
- Are *all* file options needed?

# Separate Files Created for Each Check Mark

Cloud recording setting

- ☒ Record active speaker with shared screen
- ☐ Record gallery view with shared screen ?
- ☐ Record active speaker, gallery view and shared screen separately
- ☐ Record audio-only files
-  ☒ Record the Interpretation
  - ☒ Record sign language interpreter
  - ☒ Record language interpreter
- ☒ Record production studio customized view from the webinar
- ☒ Save chat messages from the meeting / webinar

### Advanced cloud recording settings

- ☒ Add a timestamp to the recording 
- ☒ Display participants' names in the recording
- ☐ Record thumbnails when sharing 
- ☐ Optimize the recording for 3rd party video editor 
- ☒ Create audio transcript  
- ☒ Save panelist chat to the recording 
- ☒ Save poll results shared during the meeting/webinar 
- ☒ Save closed caption as a VTT file  
- ☒ Participants can request host to start cloud recording
- ☐ participants can start cloud recording when host is not in the meeting 

### Automatic recording

Record meetings automatically as they start



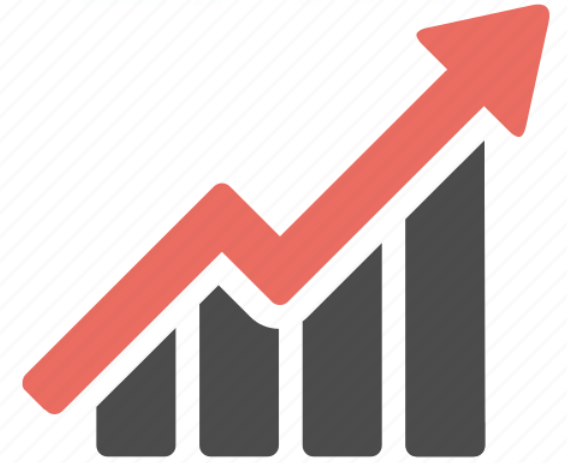
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# Zoom Recording Storage Status Overview

- The TechConnect Zoom account is allocated 1 petabyte of cloud storage for Zoom recordings.
- TechConnect Zoom support 72 Districts / 116 Colleges.
- We have 120,686 Assigned PRO Zoom User Accounts.
- We have 85 Sub-Accounts created and tracking 76 of them.
- We are currently at 1.78 petabytes and growing steadily at a rate of 6-12 TB's a week during instructional periods.

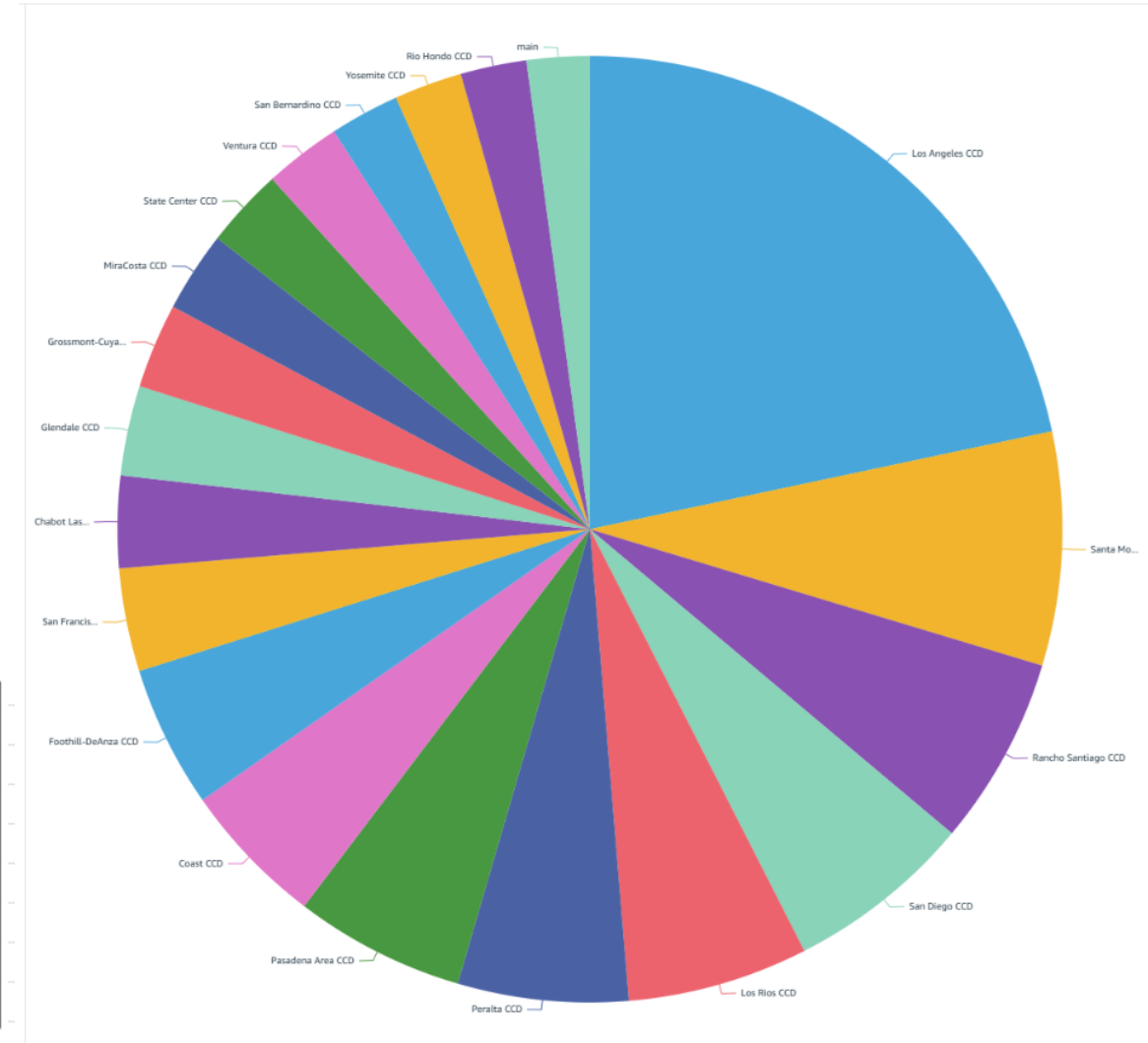


# Zoom Sub-Account Recording Storage Analytics

## Recording Storage Monitor

- Recording Data allocation is NOT displayed correctly on the Recording Management tab.
- 76 of the 85 Sub-Accounts are tracked.
- We divided the storage on a per user scale with a slide variable for size – separated into 5 Groups – A, B, C, D and E.

LEVELS	USER RANGE	DATA ALLOCATION
Group A	0 - 300 PRO Zoom User License	1 - 3 TB (1)
Group B	301 - 800 PRO Zoom User License	4 - 7 TB (4)
Group C	801 - 1300 PRO Zoom User License	8 - 12 TB (8)
Group D	1301 - 1900 PRO Zoom User License	13 - 21 TB (14)
Group E	1901 and above PRO Zoom User License	Customized above 22 TB



# Storage Options

- TechConnect Cloud (3C Media Solutions)
- Microsoft OneDrive
- Google Drive
- Canvas Studio
- YouTube / Vimeo
- On Premise / Computer

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# Recording Management Options

Recording management options that are in place, being researched and planned for the future:

- Zoom Manual Download
- Platform Services
- iPaaS
- Custom Application – API/ webhooks
- TechConnect Zoom Downloader Application
- TechConnect 1.3 LTI Recording List Feature (Learning Tool Interoperability)



# Zoom Manual Download

- Longer process and time consuming but reliable.
- Manually download Zoom recording files and upload the recording files to TechConnect Cloud.

Instructions:

[Download TechConnect Zoom Recording Files and Upload to TechConnect Cloud – CCTechConnect \(zendesk.com\)](#)

- Zoom Recording Files can be uploaded to any storage option the user chooses.





# Video Platform Services

A video platform is a service that allows users to upload, store, manage and deliver content over the internet.

Here are a couple that are presently at some of the colleges and have a Zoom integration, many are found on the Zoom App Marketplace:



# iPaaS

Integration Platform as a Service (iPaaS) is a cloud-based service that provides a set of tools and resources for integrating applications and data.

The following iPaaS either have an integration, or we are looking into possibly developing one:



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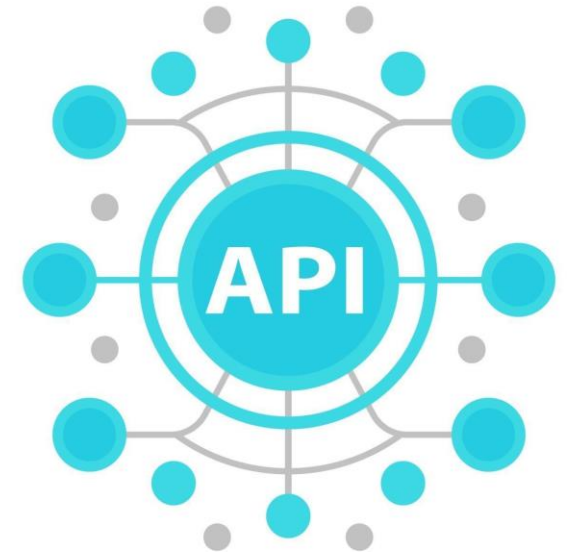
# Custom API Application / Webhooks

## Zoom APIs

- [Using Zoom APIs - Zoom Developers](#)
- [Create a Server-to-Server OAuth app - Zoom Developers](#)

## Zoom Webhooks

- [Using webhooks - Zoom Developers](#)
- [Zoom Meeting API querying tips - Download recordings using webhooks - Zoom Developers](#)



# TechConnect Zoom Downloader Application

TechConnect custom application using Microsoft products (Powershell, SQL, OneDrive) and/or services already in place in the CCC system:

- Zoom Downloader Application
  - Scripts
  - Database
  - Temporary Storage
  - OneDrive
- Integration with other storage options is on the roadmap.



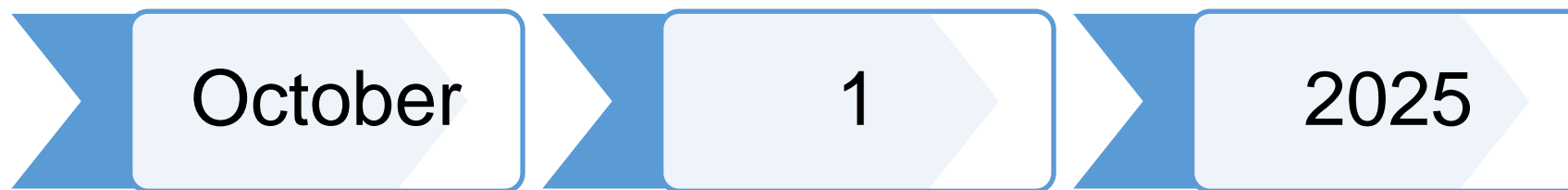
# TechConnect 1.3 LTI Recording List

- New TechConnect 1.3 LTI estimated availability Summer 2025.
- TechConnect 1.3 LTI Recording List Feature estimated availability is November 2025.
  - When using the LTI in Canvas users will be able to choose the recordings to be copied to their TechConnect Cloud account.
- Suggestions for LTI development are welcomed.



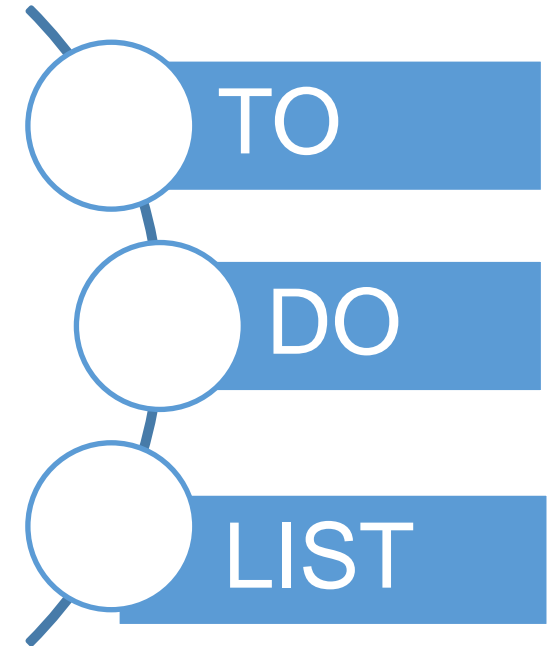
# Timelines

- Memorandum sent out on September 9, 2024
- Effective October 1, 2025, all Zoom recordings and transcripts created before July 31, 2024, will be deleted from user accounts.



# Recording To Do List

- Be proactive and mindful of recording data.
- Learn and understand Zoom recording features.
- Regularly review and manage your own recordings.



# CCC TechConnect Conferences Appearance



June 16-18, 2025  
Long Beach Convention Center

[www.onlineteachingconference.org](http://www.onlineteachingconference.org)



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# Contact Us!

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